

Each punch-out catalog in UShop offers features unique to that supplier's catalog. This guide describes features specific to the **USA Scientific** punch-out catalog.

1. Rep Contact Information

For free samples, equotes, or any questions, please contact our sales representative:

Matt Dempsey | mdempsey@usascientific.com | 1-800-872-3847, ext. 513

2. Shipping

- Free shipping for all orders over \$300.00
- Excludes heavy equipment and metal freezer racks

3. Track Orders

- Order status/tracking is not currently available within the punchout.
- Shopper will receive a separate email notification with tracking information when an order is placed.

4. Quotes

- eQuotes can be integrated through the punch-out.
- Contact the sales rep to obtain a quote.
- Once available, type the *Quote Reference Number* in the field provided on the *Personal Quote* section of the punch-out landing page.

Personal Quote

If you have previously received a quote reference number from USA Scientific, Inc., please enter it here and click "submit" to retrieve your quote.

Quote Reference Number:

5. Promotional Items

- Create a non-catalog order for promotional items (use the Purchase Request Form in UShop).
- Enter promo code **PSSEP19** into the *External Notes* section of your UShop Requisition.
- List any free items with an estimated unit price of 0.01. Zero dollar lines cannot be processed in UShop.

6. Save Favorites

Favorites can be saved by adding the product to the *Wishlist*, near the top of the punch-out landing page.

