Print & Carry Supplier requirements:

Fed-Ex:

• 200 S University St. location only.
• Should you desire to go to another location you must call that location first to verify they will accept the Print & Carry form in exchange for goods/service and that they will send the invoice to ap@admin.utah.edu and reference the PO number for payment.
• Must have Print & Carry PO in hand.

Smith’s:

• 455 S 500 E location only.
• Should you desire to go to another location you must call that location first to verify they will accept the Print & Carry form in exchange for goods and that they will send the invoice to ap@admin.utah.edu and reference the PO number for payment.
• Not valid for gift card purchase per Kroger.
• Must go to the customer service desk to check out.
• Must have Print & Carry PO in hand.