

### **Benefits to Purchasing from Amazon through UShop rather than PCard**

- Prime Shipping Membership for UShop orders, with expedited shipping available and shipping notices provided.
- 7 Day Inventory Lock reserves the price and availability of items you select, allowing ample time to complete your order.
- The convenience of online shopping is paired with electronic invoicing. Amazon sends invoices directly to Accounts Payable. You touch it once and the system does the rest!
- No need to reallocate or reconcile transactions. Your order is charged to the correct chartfield up front.
- No need to keep PCard statements or receipts, or any hard copy documents – UShop stores all documents electronically.
- Approvals in UShop are integrated with GFA.
- UShop transactions are searchable – you can easily determine the amount of spend per supplier, accounting distribution, etc.
- UShop is integrated with Management Reports, so when there is a question, or when you are completing Evidence of Review, all the information you need is available directly in UShop.