

Each punch-out catalog, in UShop, is managed by the supplier and each one offers features unique to that supplier's catalog. This guide describes features specific to the **Eppendorf** punch-out catalog.

1. Eppendorf Sales Contact Information

- Sarah Paxton Paxton.s@eppendorf.com 972-880-9861
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2. Shipping

- The Shipto Address for the order will be added during Proceed to Checkout after the order has returned to UShop

3. Check Stock Feature

- Each item shows if the item is in stock.

4. Order Tracking

- The Shopper will receive an email which contains tracking information upon shipment.

5. Account

- The University of Utah is considered as a single account, so individual accounts will not be set up within the punch-out. Eppendorf will identify each shopper by their UShop email address and UShop login credentials.