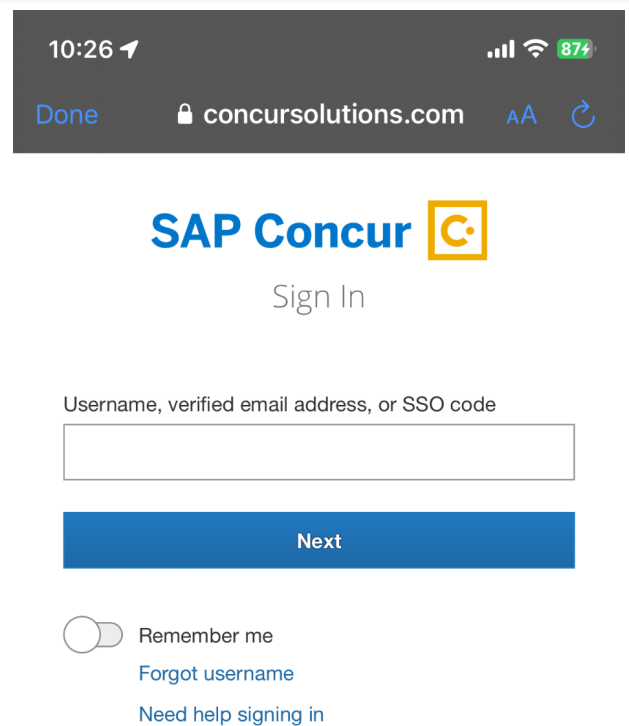


CONCUR MOBILE APP LOGIN

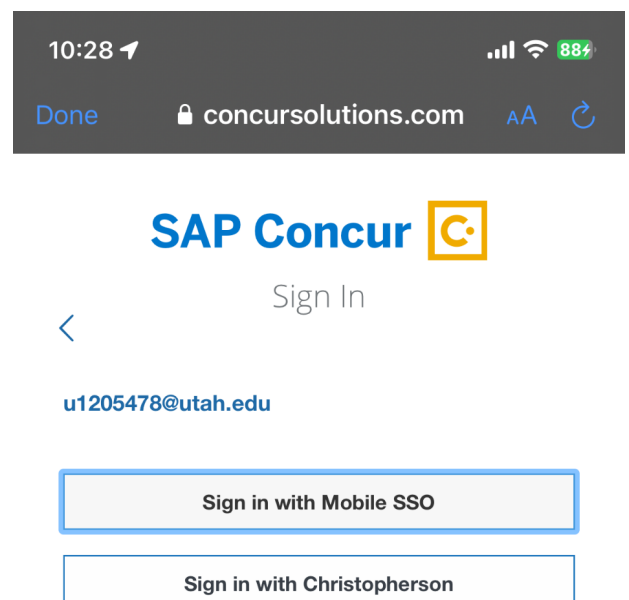
1: Tap the Mobile app icon to open the app. If you do not have the app it can be downloaded on the App Store and Google Play store.



2: Type in either the SSO code (GVRNMW) username or verified email address. For information on email address and username access your desktop version of concur and navigate to profile -> Profile Settings -> Concur Mobile Registration which can be found in the bottom left of your screen. If one method doesn't bring up the next step please try using one of the other login methods.

This screenshot shows the initial login screen of the SAP Concur Mobile app. At the top, the status bar shows the time 10:26, signal strength, Wi-Fi, and 87% battery. Below the status bar is a navigation bar with 'Done', a lock icon, 'concursolutions.com', 'AA', and a refresh icon. The main content area features the 'SAP Concur' logo and a 'Sign In' button. Below this is a text input field labeled 'Username, verified email address, or SSO code'. A blue 'Next' button is positioned below the input field. At the bottom, there is a toggle switch for 'Remember me', a link for 'Forgot username', and a link for 'Need help signing in'.

3: Once you have entered one of the above criteria you should be directed to the screen on the right. From here select the "Sign in With Mobile SSO" and you should be redirected To your CIS login.

This screenshot shows the next screen in the SAP Concur Mobile app login process. The status bar shows the time 10:28, signal strength, Wi-Fi, and 88% battery. The navigation bar is identical to the previous screen. The main content area features the 'SAP Concur' logo and a 'Sign In' button. Below this is a back arrow, the email address 'u1205478@utah.edu', and two buttons: 'Sign in with Mobile SSO' and 'Sign in with Christopherson'.

4: From here you will login with your standard university login and you should be redirected to duo to authenticate.



Login

uNID: (e.g. u8675309)


[Forgot your uNID?](#)

Password:

[Forgot your password?](#)

LOGIN





[Send Me a Push](#)

[Enter a Passcode](#)

☐ Remember me for 12 hours

5: After using duo to authenticate you can navigate back to your concur app and you should be logged in.

NOTE: The concur mobile app has very limited functionality. We recommend in most cases only using the mobile app to upload receipts while on your trip. For all other items we highly recommend using the desktop version.

