

Web Journal Processing File Layout

Header Record

<i>Field</i>	<i>Starting Position</i>	<i>Length</i>	<i>Contents</i>	<i>Comments</i>
Record_Type	1	1	H	
Business_Unit	2	2		
Journal_ID	7	10	SE080nnnnn	The Journal_ID and Journal_Date must be unique for each journal submitted.
Journal_Date	17	8	mmddyyyy	
Ledger	25	7	ACTUALS	
Reversal_Code	35	1	N	
Source	44	3	PLT	
Description	55	30		
Currency_Code	85	3	USD	
Filler	117	108		

Line Record

Record_Type	1	1	L	
Business_Unit	2	2		
Journal Line	5	6		
Account	13	5		
Fund	19	4		
Orgid	24	5		
Activity	34	5		
A/U	39	1		
Project_ID	48	8		
Currency_Code	71	3	USD	
Transaction_Amount	74	16	s\$\$\$\$CC	Right Justify Leading sign (- means credit)
Line Reference	106	10		
Line Description	116	30		
Current Rate Type	146	5		
Cur Exchange Rt	151	16		
Foreign Amount	167	16		
Filler	183	1		
Date of Service	184	8	mmddyyyy	used only for CF validation
Product	192	3		
Group	195	4		
Place	199	3		
Filler	202	23		

Physical File Name

umerge_XXXXXXXXXXXXXXXX_YYYY-MM-DD_XXXX

must be unique