



TO: University Employees

FROM: Theresa Ashman
Controller

SUBJECT: State Auditor's Visit

DATE: May 17, 2010

As a result of the State budget situation, the State auditors will begin fieldwork for the 2010 annual University financial statement and A133 audit within the next few weeks.

As part of their field work, they will be selecting a sample of University departments to visit. The purpose of these visits is to determine if proper internal controls are in place and if financial records can be relied upon to properly reflect the financial activity of the University.

We encourage you, if your department is selected, to cooperate fully with these auditors. They will call in advance for an appointment. They will ask questions about your operations and about controls that you have in place. If they deem it appropriate, they will make recommendations that they feel should be implemented to improve your department operations.

After making the appointment, one or more of the following auditors will visit you. You are encouraged to ask them for identification. The audit staff consists of:

Hollie Andrus
Jolene Cooley
Rebecca Gillis
Trent Henke
Travis Lansing
Steve Marshall
Rebekka Wilkinson

Thank you for your cooperation. If you have any questions, please call Steve Allen at 581-8826 or email at: steve.allen@admin.utah.edu.