



To: University Employees

From: Theresa Ashman
Controller

Date: February 3, 2009

Re: State Auditor's Visit

As a result of the State budget situation, the State auditors will begin fieldwork for the 2009 annual University financial statement and A133 audit within the next few weeks.

As part of their field work, they will be selecting a sample of University departments to visit. The purpose of these visits is to determine if proper internal controls are in place and if financial records can be relied upon to properly reflect the financial activity of the University.

We encourage you, if your department is selected, to cooperate fully with these auditors. They will call in advance for an appointment. They will ask questions about your operations and about controls that you have in place. If they deem it appropriate, they will make recommendations that they feel should be implemented to improve your department operations.

After making the appointment, one or more of the following auditors will visit with you. You are encouraged to ask them for proper identification. The audit staff consists of:

Stacey Bell
Patricia Nelson
Travis Lansing
Jamie Sorenson
Jennifer Roth
Jolene Cooley
Hollie Andrus
Kim Beck
Nancy Watson
Nate Johansen
Rebekka Wilkinson
Trent Henke

Thank you for your cooperation. If you have any questions, please call Steve Allen at 581-8826 or e-mail at: steve.allen@admin.utah.edu.