

ThermoFisher
SCIENTIFIC

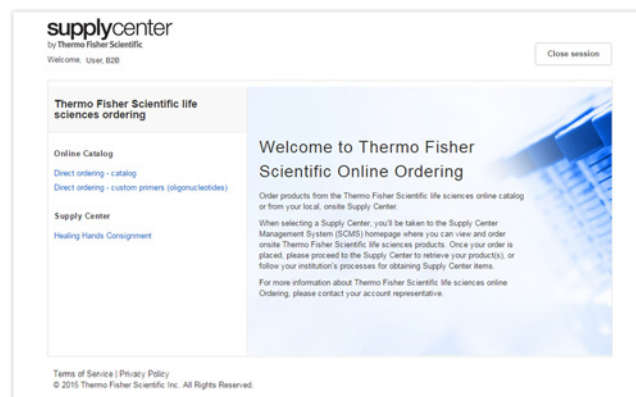
Punchout Quick Reference Guide

Access and Ordering.

Log in to your eMarketplace and punchout to thermofisher.com

Your Ordering Options

1. Your Thermo Fisher Scientific life sciences ordering landing page offers two ordering options; Direct and Supply Center.
2. To access the Thermo Fisher full online catalog, select one of the Direct Ordering Options under Direct Orders.
3. To complete your Supply Center purchase via the Supply Center Management System (SCMS), select available Supply Center option(s).



Online Catalog

[Direct ordering - catalog](#)

Supply Center

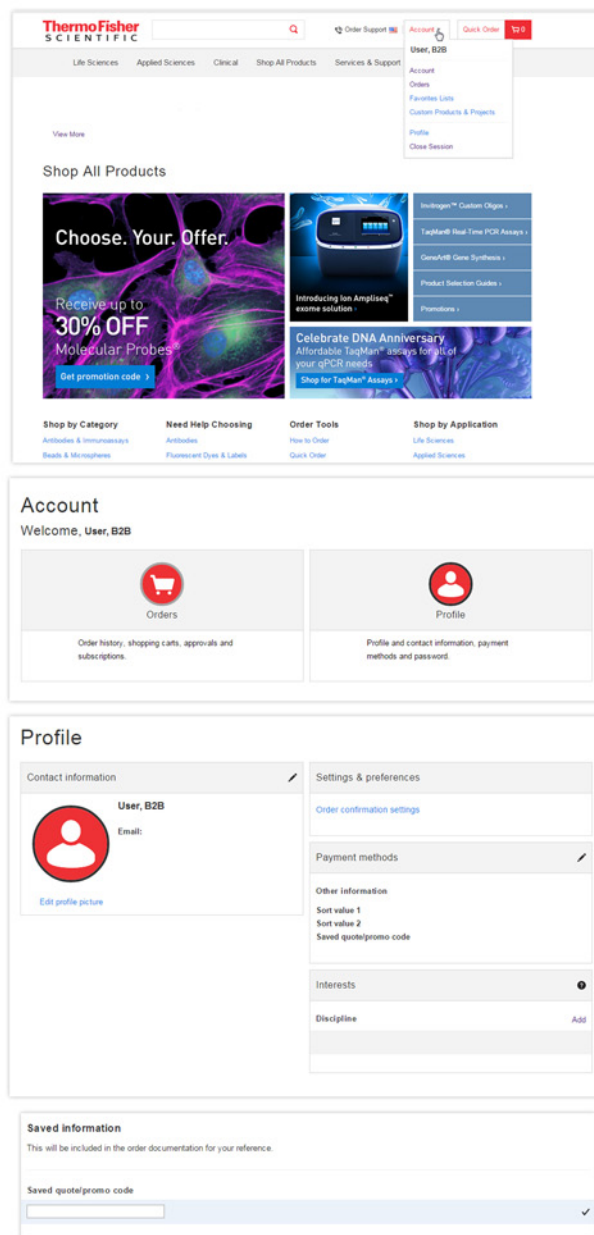
[Healing Hands Consignment](#)

eProcurement (B2B)

Direct Order Process.

Your Account Options

1. There are several options available under the Your Account drop down, including links to past and current orders, saved favorites, and custom products & projects.
2. The **Your Account** section contains information about order history, favorites lists, and custom projects. You can also view your current account profile information.
3. The **Custom Products & Projects** tab contains links to custom TaqMan™ Assay designs. Selecting the name link will open the Custom Assay Design tool.
4. You can edit your **Contact Preferences** under the main Your Account section under **Profile**.
5. The **Profile** section of Your Account stores a limited amount of profile information, including Contact Preferences and the ability to save **Quote/Promotion Codes**.



eProcurement (B2B)

Search and Navigation.

You can search our online catalog using the **Search** box at the top of the page or by navigating the Applications categories on the right side of the page.

1. To Search the online ordering catalog, enter the search term(s) in the Search field. You can search by product name, product type, or catalog number.

2. The search results can be further filtered using the Product categories and Application filters. The search results allow you to see additional details about the product by clicking on the product name.

3. You can access additional product information from the results by selecting **See Price and size** or **Specifications** to find protocols or manuals for the product.

4. You can also add the products to your cart from the search results by clicking on **Add to cart**.

The top screenshot shows the ThermoFisher Scientific homepage. At the top is a navigation bar with the logo, a search bar, and links for Order Support, Account, and Quick Order. Below the navigation bar are tabs for Life Sciences, Applied Sciences, Clinical, Shop All Products, Services & Support, About Us, and Cloud. The main content area features a 'Shop All Products' section with several promotional banners. One banner offers 'Receive up to 30% OFF Molecular Probes' with a 'Get promotion code' button. Another banner promotes 'Introducing Ion AmpliSeq™ exome solution'. A third banner celebrates the 'DNA Anniversary' with 'Affordable TagMan™ assays for all of your qPCR needs'. Below the banners are four columns of links: 'Shop by Category' (Antibodies & Immunoassays, Beads & Microspheres, Cell Culture & Transfection Reagents, Cellular Health Assays, Chromatography Columns & Resins, Data Analysis & Bioinformatics Software, DNA & RNA - Purification, Quantitation & Detection), 'Need Help Choosing' (Antibodies, Fluorescent Dyes & Labels, Fetal Bovine Serum, PCR Cloning, Prestained Protein Standards, Protein Gels, qPCR Instruments, Real-Time PCR Reagents & Kits, RT-PCR Kits), 'Order Tools' (How to Order, Quick Order, Track Your Order, Order History, Promotions, New Products, Need eSolutions?), and 'Shop by Application' (Life Sciences, Applied Sciences, Clinical). The bottom screenshot shows the search results for 'mastermix'. The search bar at the top contains 'mastermix'. Below the navigation bar, the search results are displayed. On the left, there are filters for Product Categories (PCR & Cloning Enzymes, Real-Time PCR & Endpoint RT-PCR Kits, PCR & Real-Time PCR, Stem Cell Research), Applications (PCR & Real-Time PCR, Stem Cell Research), and Brands (Applied Biosystems, Invitrogen). The main content area shows a list of products. The first product is 'Real-Time PCR Master Mixes', which includes a description, a 'play video' button, and a list of related products: 'TagMan® real-time PCR master mixes', 'SYBR® green real-time PCR master mixes', 'One-step real-time RT-PCR master mixes', 'Real-time PCR master mix selection guide', 'Power SYBR® green master mix', and 'TagMan® vs. SYBR® green for qPCR'. The second product is 'TagMan® Protein Assays Core Reagents Kit with MasterMix (Applied Biosystems)', which includes a description, a 'See price and size' button, and a 'Specifications' button. The third product is 'SuperScript® VILO™ Master Mix (Invitrogen™)', which includes a description, a 'See prices and sizes' button, and a 'Specifications' button. The fourth product is 'QuantStudio™ 3D Digital PCR Master Mix (Applied Biosystems®)', which includes a description, a 'See prices and sizes' button, and a 'Specifications' button.

eProcurement (B2B)

Quick Order.

The Quick Order page allows you to add products to the cart when you already have the catalog number. Click the **Quick Order** button at the top of the page to access this function.

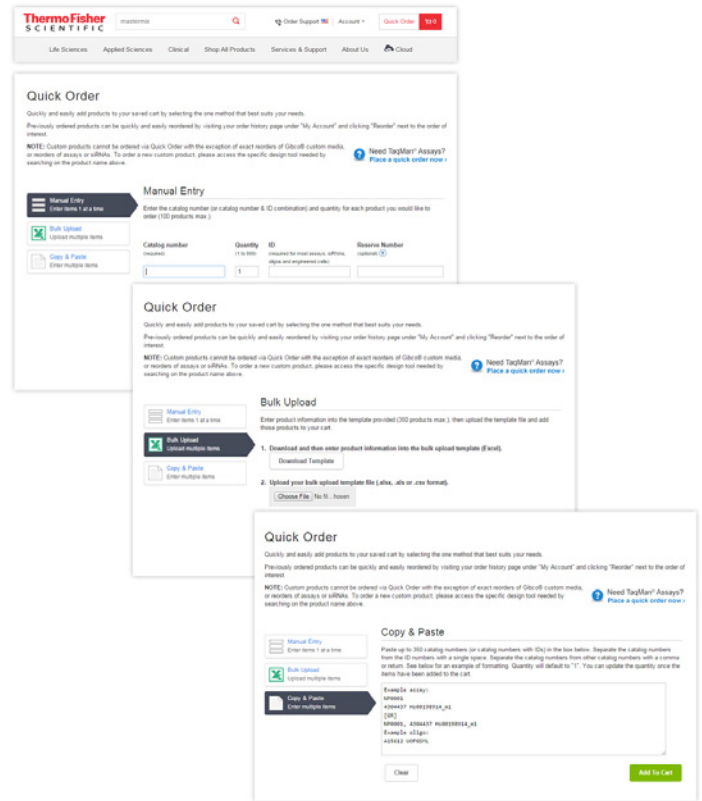
1. Items can be added to the cart using the **Manual Entry**, **Bulk Upload** template, or Copy & Paste options.

i. Manual entry allows you to add individual catalog numbers to the Quick Order table.

* TaqMan™ Assay products also require an ID.

ii. The Bulk upload link allows you to download an Excel® template, edit the file, and upload the catalog numbers.

iii. The Copy & paste link allows you to add up to 350 catalog numbers to the Quick Order table. The products can be separated by a comma or return. Separate the catalog numbers from the IDs with a single space. Once the catalog numbers are entered, click **Add to cart**.



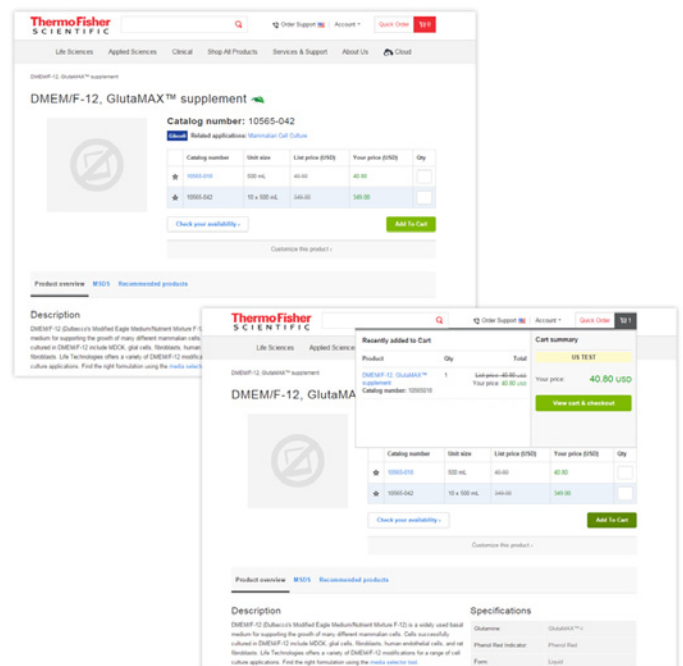
Add to Cart.

1. You can add products to your cart with the **Add to cart** button directly from the Search results or from the detail description page.

2. Once the products have been added to your cart, the mini cart will open to show you the product has been added. The **Cart** button in the top navigation will also indicate the number of products in your cart.

3. Hover over the **Cart** button with your mouse, and a view of your cart will drop down.

4. Clicking on the **View Cart & Checkout** button will allow you to open the cart to process the order and see customer-specific pricing.



ThermoFisher
SCIENTIFIC

eProcurement (B2B)

Cart.

1. Clicking View Cart from the mini-cart will take you to your cart.
2. Frequently ordered items can be added to **Favorites** from the cart by using the Select check box and then clicking **add to favorites**.
3. When the quantity is changed in the **QTY field** the **Update Cart** button will appear and can be used to refresh the cart.

Quotes and Promotions.

1. Quotes and promotions can be applied in the cart using the **Enter quote or promotion** box above Cart Summary. Click the **Apply** button to apply the quote or promotion and see updated pricing.

2. To complete your order, click **Begin Checkout**. This link opens the Checkout page.

The screenshot shows the 'Cart' page on the ThermoFisher Scientific website. At the top, there's a navigation bar with the ThermoFisher Scientific logo, a search bar, and links for 'Order Support', 'Account', and 'Quick Order'. The main content area is titled 'Cart' and features a table with columns for 'Item', 'Unit size', 'Qty', and 'Pricing'. A single item, 'DMEMF-12, GlutaMAX™ supplement', is listed with a unit size of 500 mL and a quantity of 1. The pricing shows a list price of 40.80, a 'Your Price' of 40.80, and a 'Total Price' of 40.80. Below the table, there's a 'Price Confirmation' section with a disclaimer about estimated prices. To the right, there's a 'US TEST' section with a 'Details' link and an 'Enter quote or promotion' box with an 'Apply' button. Further down is the 'Cart Summary' section showing '1 item(s)', 'Products list price' of 40.80, and a 'Cart subtotal' of 'USD 40.80'. A green 'Begin checkout' button is prominently displayed. Below the summary, there's a 'Secure Checkout' message. At the bottom, there's a 'Forgot something?' section with a form to add more items by catalog number and quantity, and an 'Add to cart' button.

Checkout.

1. On the **Review Order** tab of Checkout, confirm the order is correct. You can click the **back** button to return to the cart to make any changes to the order.
2. The **Return Cart for Checkout** button will return the cart to your procurement system for processing and order submission.

Questions?

Please contact our eProcurement (B2B) team at **b2b@lifetech.com**

The screenshot shows the 'Checkout' page on the ThermoFisher Scientific website. At the top, there's a navigation bar with the ThermoFisher Scientific logo, a search bar, and links for 'Order Support'. The main content area is titled 'Checkout' and features a 'Review Order' tab. Below the tab, there's a 'Life Technologies' logo. The 'Order Details' section shows a table with columns for 'Order Details', 'Unit size', 'Qty', and 'Pricing'. A single item, 'DMEMF-12, GlutaMAX™ supplement', is listed with a unit size of 500 mL and a quantity of 1. The pricing shows a list price of 40.80, a 'Your Price' of 40.80, and a 'Total Price' of 40.80. Below the table, there's an 'Order Preferences' section with a 'Send confirmation emails to:' field containing 'email.address@goeshere.com'. Further down is a 'Cart Summary' section showing '1 item(s)', 'Products list price' of 40.80, 'Subtotal' of 40.80, 'Handling Charge' of 44.00, 'Tax' of 5.09, and an 'Order total' of 89.89. A green 'Return cart for checkout' button is prominently displayed. Below the button, there's a 'Secure Checkout' message and a link to 'Terms & conditions'.

eProcurement (B2B)

Supply Center Home Page Navigation.

1. **Supply Center** menu option

- **Supply Center Home**—returns to the Supply Center home page. Clicking the Supply Center logo in the top left navigation also takes you back to the Supply Center home page.

2. **Info and Contact** buttons—see information related to the Supply Center and contact your Supply Center Representative.

3. **Stocked items** list:

- View product details by clicking the product name

4. **Search**—search stocked items using **Search Stock List**. Search for items that fall into a specific research category using the **Show Category** drop-down menu.

5. **Frequently Ordered** tab populates with the items you order often for faster reordering.

6. **Recommended Products** provides product suggestions to complement your purchase history if applicable.

7. **The Top Navigation Search** box brings back search results from the entire Thermo Fisher Scientific life sciences online catalog.

8. **The Order Non-stocked Items** provides non-stocked shipping selections (varies by Supply Center).

The image displays two screenshots of the Supply Center home page. The top screenshot shows the header navigation with callouts 1, 4, and 7. Callout 1 points to the 'supplycenter' logo. Callout 4 points to the 'Search Stock List' input field. Callout 7 points to the 'Order Non-Stocked Items' tab. The bottom screenshot shows the main content area with callouts 3, 5, 6, and 8. Callout 3 points to the 'Supply Center Stock List' tab. Callout 5 points to the 'Info' button. Callout 6 points to the 'Contact' button. Callout 8 points to the 'Show Category' dropdown menu. The main content area displays a table of stocked items with columns for Catalog No., Product Name, Size, Storage, Stock, Stock Max, Price, and Quantity.

Catalog No.	Product Name	Size	Storage	Stock	Stock Max	Price	Quantity
15612013	A DNA/Hind III Fragments	500 µg	-20	0	7	199.00	
15622010	0.16-1.77 Kb RNA Ladder "DISCONTINUED"	75 µg	4C	2	5	7.20*	
15622016	0.24-9.5 Kb RNA Ladder "DISCONTINUED"	75 µg	4C	3	30	49.99*	
15628019	100 bp DNA Ladder	50 µg	-20	6	7	57.00	
15613011	123 bp DNA Ladder	100 µg	4C	1	12	139.00	
15613029	123 bp DNA Ladder	250 µg	-20	2	6	307.00	
E88039	1A, 250V, 3AG Slow Blow Fuse "DISCONTINUED"	-20		3	7	0.00*	
10416014	50 bp DNA Ladder	50 µg	4C	6	6	133.00	
15615011	Acc I	100 units	4C	2	4	122.00	
11020021	Albumin® I Lipid-Rich BSA	25 g	-20	2	5	79.00	
A11001	Alexa Fluor® 488 Goat Anti-Mouse IgG (H+L) Antibody	0.5 mL	-20	3	6	149.00	
A11008	Alexa Fluor® 488 Goat Anti-Rabbit IgG (H+L) Antibody	0.5 mL	-20	3	8	149.00	
A11005	Alexa Fluor® 594 Goat Anti-Mouse IgG (H+L) Antibody	0.5 mL	-20	4	8	149.00	
45200029	Alu I	500 units	-20	6	7	62.50	

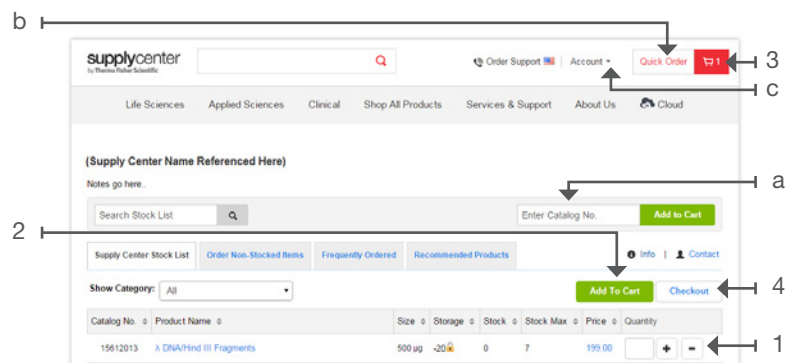
eProcurement (B2B)

Placing a Stocked-Product Order.

1. Place the quantity of the required product into the text box next to the product name.
2. **Add to cart** button adds product to your shopping cart.
3. Click **cart** to edit, save, or use previously saved shopping carts.
4. **Checkout** adds your items to the cart and simultaneously takes you to the first step of checkout.

Other ways to create an order:

- a. The **enter catalog no.** field box adds items quickly to the cart.
- b. Use the **quick order** feature to copy and paste catalog numbers, or to upload a file containing the products you'd like to order.
- c. Order from a previously entered list of **favorites** (your account>favorites).



eProcurement (B2B)

Checkout.

Checkout button initiates the checkout process

Cart Page Options

- Quotes and promotions can be applied in the cart using the Enter Quote or Promotion box above Cart Summary.
- Click the Apply button to apply the quote or promotion and see updated pricing.
- Review other products that complement your existing purchase.

1. Cart

- Opportunity to edit your order or add a quote of promotion code.
- Quotes and promotions can be applied using the Enter Quote or Promotion box above Cart Summary. Click the Apply button to apply the quote or promotion and see updated pricing.

2. Shipping & Billing

- Shipping and Account Billing Information can be selected if required. You can also specify delivery of a confirmation email for your order.

3. Review Order

- Last opportunity to edit your order.

Cart

	Unit size	Qty	Pricing
100 bp DNA Ladder Catalog #: 15628019 — Stock On Hand: 6 Enter a reserve number Storage location: -20	50 µg	1	List price: 409.00 Your Price: 109.00 Total Price: 109.00

US TEST
Details +

Enter quote or promotion ? **1**

Apply

Cart Summary
1 item(s)
Products list price 109.00

Cart subtotal
USD 109.00

Begin checkout

Continue shopping

Secure Checkout
Shopping is always safe and secure

Other products to consider:

E-Gel® EX Agarose Gels, 2%	UltraPure™ TAE Buffer, 10X	UltraPure™ Agarose
Catalog number: G401002 Size: 10 gels List Price: USD 149.00 Qty: <input type="checkbox"/> Add to Cart Add to favorites	Catalog number: 15550042 Size: 1 L List Price: USD 45.00 Qty: <input type="checkbox"/> Add to Cart Add to favorites	Catalog number: 16500100 Size: 100 g List Price: USD 172.00 Qty: <input type="checkbox"/> Add to Cart Add to favorites

Checkout

Shipping & Billing **Review Order**

Life Technologies ✓

Shipping Address [Edit](#)
INVITROGEN TEST INDUSTRIAL # 277488
DO NOT RELEASE
TEST ONLY
FREDERICK, MD 21704 United States

Billing Address
INVITROGEN TEST INDUSTRIAL # 277486
BT ADD 1
BT ADD 2
BT ADD 3
FREDERICK, - 21704 United States

Cost Center/Account Info **2**
GL Number: GL1
Grant Number: GN1
Contract Number: CN1
User Card: UC1
Cost Center: CC1

Shipping Method: Standard Shipping **3**

Order Details [Edit](#)

	Unit size	Qty	Pricing
100 bp DNA Ladder Catalog #: 15628019 — Stock On Hand: 6 Storage location: -20	50 µg	1	List price: 409.00 Your Price: 109.00 Total Price: 109.00

Order Preferences
Send confirmation emails to: email.address@goeshere.com

1 item(s)	
Products list price	109.00
Subtotal	109.00
Handling Charge	44.00
Tax	9.18
Order total	162.18

Total: USD 162.18

Return cart for checkout

Supply Center Customer Service

Phone: 888.584.8840

Hours: 8:00am to 8:00pm EST

Email: supplycenters@lifetech.com

ThermoFisher
SCIENTIFIC