



Memorandum

To: University of Utah Research and Pharmaceutical Departments

From: Limher Montoya – Senior Buyer

Date: August 8, 2017

Subject: Continuous Monitoring Alarm Devices/Systems

In October 2010 an email was sent to all Deans, Directors and Department Heads regarding a loss of millions of dollars of very valuable research materials stored in a cooling unit and to discuss measures to prevent other losses of materials stored in refrigerators and freezers. The State of Utah's insurance carrier has imposed specific loss prevention requirements in order to obtain any insurance coverage in the event of a loss.

The insurer requires that all cooling units containing research or pharmaceutical materials be equipped with a continuous monitoring alarm device/system with either autodial, email and/or texting capabilities which notify key personnel in the event of a power outage, equipment failure or other critical temperature change. These alarms should be set with a confirmation or acknowledgement feature to assure someone will immediately respond and remedy the situation – especially on nights, week-ends and holidays.

The Purchasing Department will assist in educating departments about systems to protect their valuable research when orders for new freezers and refrigerators are placed. Risk & Insurance Services will contact departments annually to review their inventory updates of all materials stored in cooling units and reiterate that continuous monitoring devices and asset tags for all units are also a required condition of insurance coverage.

Below is the name of a vendor who can provide quotes and information regarding monitoring devices/systems. Maintenance programs for these systems can also be purchased.

Please contact me in Purchasing at (801) 585-1841 if you have any questions.

VENDOR: Automated Mechanical; Specialty Lab Division
Jim Page, Laboratory Service Manager
Office: (801) 525-9500; Cell: (801) 807-8644
jpage@automatedmechanical.com

Thank you,

Limher Montoya
Senior Buyer