Revision number: Purchasing Agent: Mark Parry
Phone #: (801) 537-9243
Email: mparry@utah.gov

Item: American Sign Language Interpreting Services

Vendor: VC0000140833
Kajika Interpreting Services
8822 South Cameo Way
Sandy UT 84093

Remit to: Kajika Interpreting Services
PO Box 902067
Sandy UT 84090

Internet Homepage: www.utahasl.com

General Contact: Allyne Betancourt
Telephone: (877) 307-1265
Fax number: (877) 655-0324
Email: admin@kajika.biz

Usage Report Contact: Same

Reporting Type: Service

Brand/trade name: N/A

Effective dates: 01/21/15 through 01/20/2020
Potential renewal options remaining: None
Price: See attached Pricing
Terms: Net 30
Days required for delivery: N/A
Price guarantee period: 2 Years
Minimum order: Two (2) Hours
Min shipment without charges: N/A
Other conditions: This is a new contract with the same vendor.

Solicitation #: MP15014
The administrative fee for this contract is 0.00% and is already included in the contract price.

This is a multiple award contract see MA880, MA884, & MA1070
This contract covers only those procurement items listed. When placing orders, make sure to identify your organization as a government entity and provide the contract number. It is the responsibility of the ordering agency to ensure that the vendor is given the correct delivery and billing address. Agencies should return to the vendor any invoice which reflects incorrect pricing. Other items ordered that are not listed on the contract must be invoiced separately.

State agencies are to place orders directly with the vendor creating a PRC in Finet.

This contract information sheet is subject to change. State Purchasing doesn’t recommend that you print a copy due to the potential to change. Always view contract information online at www.purchasing.utah.gov

Please contact the Purchasing Agent listed above if you have questions or concerns.

SCOPE OF WORK

The purpose of this State of Utah “Best Value” Cooperative Contract is to have qualified firms provide American Sign Language interpreting services.

The contracts are issued for the benefit of public entities (State of Utah departments, agencies, and institutions, colleges, universities, school districts, special service districts, cities and counties, etc.), nonprofit organizations, and agencies of the federal government.

State agencies with requirements that are not met by the contracts will meet their needs through the competitive solicitation process on a situation-by-situation basis.

Services to be provided:

1. Certification- Provide certified sign language interpreting at or above the State of Utah Professional Level or the national recognized equivalent (e.g. RID, NAD, NIC, EIPA) as determined by the Division of Services for the Deaf and Hard of Hearing and the Interpreter Certification Board.


3. Travel- Some travel within the State of Utah will be required. If contractor’s services are required by an agency, travel being farther than 100 miles from contractor’s place of work, then the contractor will be reimbursed at then-current State per diem rates. It is required for the contractor to inform the state agency at the time the services are scheduled for the need to utilize per diem/travel expenses.

4. Multiple/Team Interpreting Guidelines- In situations where uninterrupted interpretation exceeds 90 minutes, two interpreters shall be required. It is the responsibility of the contractor to inquire as to the length of continuous interpreting.

For appointments less than 90 minutes in duration that may need two interpreters (to allow for workman's compensation concerns for repetitive use injuries), it is required that the contractor inform the state agency
at the time the services are scheduled of the need to utilize a second interpreter.

5. Background Check: All interpreters providing educational services (K-12) under this contract will be required to provide documentation of a current criminal background check upon request (UCA §53A-3-410).

### Pricing

**Vendor:** Kajika Interpreting Services, LLC

<table>
<thead>
<tr>
<th>A. Price per Hour for one Interpreter for up to 90 minutes:</th>
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</thead>
<tbody>
<tr>
<td><strong>Item</strong></td>
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<tr>
<td>Day (8:00 a.m. - 5:00 p.m. (2 hour minimum))</td>
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<tr>
<td>Evening (2 hour minimum)</td>
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<td>Weekend (2 hour minimum)</td>
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<td>Cancellation Fee – if applicable (for less than 24 hr notice. No fee for more than 24 hr notice)</td>
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FINET COMMODITY CODE(S):
96175000000 - TRANSLATION SERVICES
00000 - GENERIC COMMODITY CODE

REVISION HISTORY: