Memorandum

To:        All Laboratory Buyers

From:     Kathy Ingleby, C.P.M., Associate Director
         Cindy Braegger, Senior Buyer

Date:  February 1, 2011

Subject:  New State Laboratory Contracts

Effective February 1, 2011, the new State Laboratory contracts will be in place for the University of Utah. Thermo Fisher Scientific and VWR Scientific were both awarded State Contracts as a result of bidding on high usage items we purchase here on our campus. These contracts are designed to be all inclusive so you should always get a discount no matter what you buy. By awarding both companies contracts, you are free to order from either company without worry of having to bid your supplies. You always have the option to get bids if you prefer or think you can get a better price on a new lab start up or larger quantity/dollar purchase.

Even though the State awarded this as a “Multiple Award”, we would be remiss, as your central Purchasing Department laboratory commodity contracts if we didn’t tell you that based on a sampling of 261 of our high usage lab equipment, supplies, and chemicals, VWR Scientific offered the best pricing.

A survey conducted last spring showed that your opinion of the service levels you experienced from these two companies is about equal.

Please check our Purchasing Department web-site at www.purchasing.utah.edu under “Making a Purchase”, then “State of Utah Contracts” for a listing of sales contact names and phone numbers. Or contact us in purchasing with any questions:

Kathy Ingleby: kingleby@purchasing.utah.edu (phone 801-581-6850)
Cindy Braegger: cbraegger@purchasing.utah.edu (phone 801-581-5602)

Thank you,

Kathy Ingleby

Cindy Braegger