
INTEROFFICE MEMORANDUM

TO: ACADEMIC SENATE EXECUTIVE COMMITTEE
FROM: ARNOLD COMBE, VICE PRESIDENT FOR ADMINISTRATIVE SERVICES
SUBJECT: PROPOSED CHANGES TO UPOL 3-215: UNIVERSITY MOTOR VEHICLES
DATE: 9/24/2010

In response to President Young's request to develop and adopt an institutional vehicle idling policy, and in consideration of new policy formatting requirements, we submit the following revised Policy and associated Rule document for your review and consideration.

Environmental Health and Safety (EHS) was given the lead in this project, and it was determined to incorporate proposed changes to the University's existing Motor Vehicle policy, UPol 3-215. This effort has involved input from several University stakeholders, including Marty Shaub, Director EHS; University Police Chief Scott Folsom; Dave Rees from Motor Pool; Jerry Allred from Risk and Insurance Management, as well as personnel from Facilities Management and Auxiliary Services.

Those involved reviewed existing University policy, state statutes and guidance, as well as benchmarked similar documents with peer institutions, and drafted a proposed update. Proposed campus idling guidelines were developed from State of Utah Environmental Quality recommendations and are similar to guidelines in place in Salt Lake City and Salt Lake County.

Deleted procedural elements from the current policy document are now captured in the Rules document instead, and are updated to address changes related to available lease options and associated insurance plans.

We welcome input from interested parties and other stakeholders on this policy as we move these documents through the approval process. Thank you.