

UNIVERSITY OF UTAH
SECURITY AUTHORIZATION
PAYROLL WEB EARNINGS, BENEFITS, & TAXES REPORTS

Please **READ** overview and instructions **BEFORE** completing this form.
Return completed form to Business Analysis & Support Services, 405 Park Building.

Person Requesting: **Action (choose only one)** **Add Access** **Remove Access**

Access Level:

For BU 01 & 04 Access to all Activities and Projects for the following OrgIDs

For BU 02 & 03 Access to the following OrgIDs

For BU 01 & 04 Access to all Activities and Projects for the following Responsible Persons (PI)

For BU 02 & 03 Access to all OrgIDs for the following Responsible Persons (PI)

Access to the following Activities

Access to the following Projects

VP/College/Department Verification (see instructions):

By _____

Date _____

To be completed by Financial Solutions:

Security Set-Up

By _____

Date _____