<u>Setting up your Web Browser</u>

When using Financial and Business Services web applications you should be aware of the following:

<u>Pop-ups</u>

- Many Financial and Business Services web applications utilize pop-up windows when drilling down to additional levels of detail
- Specifically allow pop-ups from utah.edu

<u>Trusted Sites</u>

- Specific Financial and Business Services web applications like the Financial Information Library require that your web browser trusts the CIS before downloading information to excel
- Specifically add utah.edu to your trusted sites list

<u>JavaScript</u>

- Many Financial and Business Services web applications utilize JavaScript for an improved user experience
- Do not disable JavaScript for utah.edu web sites

<u>Security Certificates</u>

- Specific Financial and Business Services web applications like the Travel Accounting & Processing System have security certificates signed by the campus root CA certificate
- Specifically add the campus root CA certificate
  http://www.it.utah.edu/services/networking/certauth.html

Due to the number of different web browsers and operating systems available, we ask that you contact your local LAN Manager if you are not comfortable implementing the suggestions above.

Administrative Financials

REPORTS
Financial Information Library
Management Reports

TRANSACTION DETAIL SEARCH
Journals
Purchase Orders
UPAY Credit Card Detail
Vendor Search
Vouchers

FORMS
Alphabetical List
Departmental List

PROCESSING
Departmental Deposits
Interface File Transfer
LPC Positive Pay
Purchasing Card Reallocation
Travel
Web Journal Processing

RESOURCES & INFORMATION
Accounting Calendar
Chartfields
    Quick Chartfield Validate
Journals
    Journal ID
    Journal Source
Location Codes
Project Agency Identifiers for Contracts & Grants
Property Accounting
    Assets
    Inventory OrgID Lookup
Ship to Codes
Year-End Information & Dates

WEB SITES
Financial and Business Services Departments
Related Departments