



# FINANCIAL INFORMATION SERVICES

# WEB QUICK TIPS

OCTOBER 2006

## Security to Web Applications

### How do I obtain security access to...

#### **Financial Information Library (FIL)**

Security is different for each Information Extract. To find security requirements, click on Details next to the Information Extract

#### **Management Reports**

CIS > Administrative Financials Pagelet > Forms (Alphabetical List) > Security Forms – Management Reports

#### **Payroll Earnings, Benefits, and Taxes**

CIS > Administrative Financials Pagelet > Forms (Alphabetical List) > Security Forms – Payroll Earnings, Benefits & Taxes

#### **UPAY Credit Card Detail**

Contact Income Accounting at 581-7344

#### **Departmental Deposits**

Contact Income Accounting at 581-3968

#### **Purchasing Card Reallocation**

CIS > Administrative Financials Pagelet > Forms (Department List) > Purchasing > Purchasing Card-Pcard Update/Change

#### **Travel**

Contact Travel at 581-7142

#### **eManager**

CIS > Employee Resources Pagelet > PAN Forms (PAN/FYSC Online Security Information) > Section 1 – eMANAGER

#### **PAN Distributions**

CIS > Employee Resources Pagelet > PAN Forms (PAN/FYSC Online Security Information) > Section 1 – PAN WEB

#### **Fiscal Year Salary Change (FYSC)**

CIS > Employee Resources Pagelet > PAN Forms (PAN/FYSC Online Security Information) > Section 1 – FYSC WEB

#### **Department Job Summary (D-JOBS)**

CIS > Employee Resources Pagelet > PAN Forms (PAN/FYSC Online Security Information) > Section 1 – PAN WEB

#### **View PAN Form**

CIS > Employee Resources Pagelet > PAN Forms (PAN/FYSC Online Security Information) > Section 1 – PAN WEB