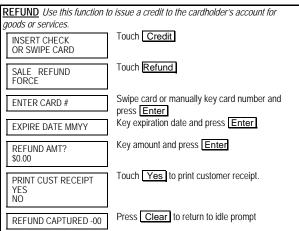


```
DEBIT SALE (with Cash Back) Use this function to authorize and capture
transactions for settlement.
                           Touch Other
  INSERT CHECK
  OR SWIPE CARD
                           Touch Debit
 DEBIT EBT GIFT
  CARD
                           Touch Debit Sale
  SALE
  REFUND
                           Swipe card
  SWIPE DEBIT CARD
                           Debit card can't be manually keyed
                           Key amount and press Enter
                   $0.00
  SALE AMOUNT?
                           Key cashback amount and press Enter
  CASHBACK AMT?
  $0.00
                           Verify total amount and press Yes if the
  IS
YFS
          $0.00
                           amount is correct
                           Instruct customer to enter PIN via PIN pad and
  TOTAL
  $0.00 ENTER PIN
                           press Enter . Do not ask customer for the
                           Press Yes to print customer receipt.
  PRINT CUST RECEIPT?
  YES
  NO
                           Press Clear to return to idle prompt
  APPROVED
  000000 - 00
FORCE SALE Use this function to capture transactions when voice
approval has been obtained. Sometimes referred to as an offline
transaction.
                           Touch Credit
  INSERT CHECK
  OR SWIPE CARD
                           Touch Force
  SALE REFUND
  FORCE
                           Swipe card or manually key card number and
 ENTER CARD #
                           press Enter
                           Kev expiration date and press Enter
  EXPIRE DATE MMYY
                           Key amount and press Enter
  FORCE AMT?
                   $0.00
                           Key authorization number that was obtained by
  ENTER AUTH CODE
                           the voice authorization center and press Enter
                           Touch Yes to print merchant receipt
  PRINT RECEIPT
  YES
  NO
                           Touch Yes to print customer receipt.
  PRINT CUST RECFIPT
  YES
  NO
                           Press Clear to return to idle prompt
  FORCE CAPTURED
  000000-00
```

```
VOID Use this function to change the amount or to delete a transaction that is in
the current batch.
                            Press Edit
 INSERT CHECK
  OR SWIPE CARD
                            Touch Credit
  CREDIT
  CHECK
                             Touch Edit to edit the displayed transaction or
  INV# 00000
                            touch the right or left \rightarrow arrow keys to scroll
  VS SALE
                 OK
  00000
                            other transactions
  XXXXXXXXXXXXXXX
  CLK 0000
               AVS = Y
  TOTAL AMT
  $0.00
                            Touch Void to void the displayed transaction or
  EDIT TRANS
                            touch BaseAmt to change the amount of the
  VOID
  BASEAMT
                            displayed transaction.
                            Key new amount and press Enter
  ENTER NEW AMT
                            Press Clear to return to idle prompt
 VOID / UPDATE OK
  INV# 00000
  VS SALE
  00000
  XXXXXXXXXXXXXXX
               AVS = Y
  CLK 0000
  TOTAL AMT
  $0.00
```

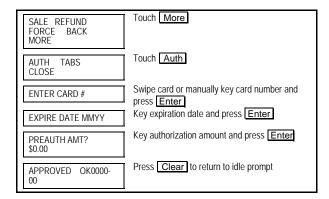


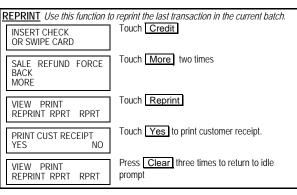
AUTHORIZATION ONLY Use this procedure to authorize a credit card transaction. This will not capture in the terminal.

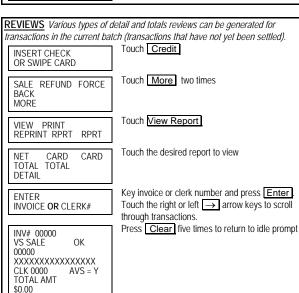
Touch Credit

INSERT CHECK OR SWIPE CARD n Credit

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REPORTS Various types of detail and totals reports can be generated for transactions in the current batch (transactions that have not yet been settled).

INCERT OUEOU	Touch Credit
INSERT CHECK OR SWIPE CARD	Todan <u>Ordan</u>
SALE REFUND FORCE BACK MORE	Touch More two times
VIEW PRINT REPRINT RPRT RPRT	Touch Print Report
NET CARD CARD TOTAL TOTAL DETAIL	Touch the desired report to print
ENTER CLERK#	Key clerk number and press Enter or press Enter for all clerks.
PRINTING REPORT	Press Clear four times to return to idle promp

PRE-SETTLEMENT INSTRUCTIONS

- Place all transaction receipts in sequence number order. Run an adding machine tape of the transactions.
- 2. Print appropriate report (see report instructions). Compare your totals to the terminal report.
- If your tape matches the terminal totals, proceed with the Settlement instruction below. If your audit does not match the terminal totals, repeat steps 1 and 2.

SETTLE Use this function at the end of each day to settle the batch for payment and clear your terminal of transaction information. These procedures are only necessary if Auto Close is disabled.

necessary if Auto Close is disabled.							
INSERT CHECK OR SWIPE CARD	Touch Credit						
SALE REFUND FORCE BACK MORE	Touch More						
AUTH TABS CLOSE	Touch Close						
CONFIRM CLOSE YES NO	Touch Yes to confirm close						
CLOSE COMPLETE BATCH # 00000	Press Clear to return to idle prompt						

CHECK APPROVAL ID CODES: If processing checks through the FDMSsm host, use the following ID codes. Not all check approval companies support every code listed below. States: WY: 99 **AL**: 25 **GA**: 42 MD: 79 **NJ**: 53 SC: 72 **AK**: 55 NY: 69 SD: 73 Territories/Provinces **AZ**: 20 NM: 39 TN: 86 **AB**: 21 NS: 41 AR: 27 TX 89 IL: 45 MN: 64 NC: 75 **AS**: 18 ON: 51 CA: 23 IN: 46 MS: 77 ND: 36 UT: 88 BC: 11 PE: 81

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QRG-XXXXXXX-RTL

CO:	26	IA:	49	MO:	66	OH:	60	VT:	83	GU : 16 MB : 61	PR:	70
CT:	28	KS:	57	MT:	68	OK:	65	VA:	82	MB: 61	QU:	71
DE:	33	KY:	59	NE:	63	OR:	67	WA:	92	NB : 13	SK:	12
DC:	93	LA:	52	NV:	38	PA:	78	WV:	98	NF : 31	VI:	17
FL:	35	ME:	56	NH:	47	RI:	74	WI:	94	NF : 31 NT : 01	YT:	91
								ber : 00				

INDUSTRY INFORMATION

Address Verification (AVS) – A service designed to help reduce the possibility of fraud on Manually Keyed transactions. The terminal will request the cardholder's billing address and or zip code. Entry of both address and zip code may provide better protection against fraud. If an "N" or an "X" is returned as one of the AVS codes, you may want to consider requesting additional ID from the customer or secure alternate means of payment. This information is required by MasterCard® and VISA® to help your business qualify for the best rates.

Commercial Card – A credit card identified by MasterCard® or VISA® as a Business, Corporate, or Purchase Card. If the terminal is setup to process Commercial Cards, a tax amount will be requested for Business and Corporate cards, and a tax amount and purchase number will be requested for Purchase Cards. This information is required by MasterCard and VISA to help your business qualify for the best rates.

Force Sale – A captured transaction that does not dial out for authorization. Sometimes referred to as a forced transaction. Voice approval should be obtained for all offline sales. Note: If Commercial card processing is enabled, Commercial Card prompts will be displayed on all MasterCard® and VISA® transactions.

MERCHANT SERVICES NASHVILLE ECLIPSE® QUICK REFERENCE GUIDE



Retail Application ID: 640

VOICE AUTHORIZATION NUMBERS
MC/VS
AX
DISCOVER/NOVUS
DC/CB

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OTHER	
CUSTOMER SUPPORT	
PROGRAMMING INFORMATION	
Merchant Number	
FDMS sm Merchant ID (MID)	
FDMS sm Terminal ID (TID)	
Download Telephone Number	
Touch Tone or Rotary Dial	

By choosing our terminal applications, you are taking advantage of industry leading Interactive Technology, which ensures the integrity of your transaction flow. We have taken great care and effort to create applications that are robust and fast, yet easy to use. Our goal is to continue this tradition by listening to you. If you have any suggestions on features or functionality of our products, please e-mail us at

Suggestions@ProductEnhancements.com

Please note that this is not a customer service line. Your message may not be responded to, but will be carefully read and considered as a potential enhancement.