

Business Process Advisory Group – October 11, 2013 – INSCC Room 110

Attending:

Alayne Merritt, FBS	Ann Blanchard, UGS
Ashley Hsia, FBS	Bob Mutz, ARCH
Bob Schirmer, FBS	Bobbie Harris, COE
Carl Larson, FBS	Carol Jost, LIB
Cary Lopez, USS	Chuck Piele, IA
Darin Young, HCI	Dean Church, FBS
Deb Larson, FBS	Frederic Hon, HU
Georgette Kimberly, FBS	Glendon Mitchell, FBS
Hedy Hu, FBS	Janet Ellingson, CHPC
Jared Kirby, SOM	Jayci Minjares, FBS
Jennifer Long-Pratt, FBS	Jim Urry, USS
John Levandowski, FBS	Judy Chan, FBS
Kami McNeill, SOM	Kellye Potter, PED
Ken Erickson, FBS	Kevin Cook, HUR
Kim Lee, FBS	Laura Howat, FBS
Leslie Bigler, CMES	Louise Hall, LIB
Margaret Tennant, USTAR	Margo Bonnette, COH
Marilyn Burton, SOM	Matt Hunter, COS
Michelle Addison, CFA	Nora Ishihara, KUED
Reena Pamarthi, FBS	Sally Petersen, FBS
Sue Wolfe, FBS	

Last Meeting Follow-up

The updated “Evidence of Review (EOR)” went live. Feedback has been positive.

Purchasing Policies and Rules Updates

The new Purchasing Policies and Rules have been approved. The University of Utah Regulations Library will be updated with the changes soon. Notifications will be sent out when this is complete.

Grants & Contracts Accounting Updates

Updates about the Grants & Contracts Accounting Office were presented including:

- General GCA Updates
- Federal Closure
 - Financial Reporting/Invoicing
 - Letter of Credit Payments
 - OSP Pre-Award Information
- Signature Cards
- Closeout Phases
- Out of Period Transactions
- Cost Transfers
- Departmental Best Practices

[Click here](#) for slides from presentation.

OPEN DISCUSSION

The new “Effort Distribution Report (EDR)” will be released campus wide later in the month. Financial & Business Services will communicate when it will be available.

Next BPAG Meeting – November 8, 2013