

Business Process Advisory Group – July 12, 2013 – INSCC Room 110

Attending:

Angela Sullivan, CFA	Ann Marie Breznay, LIB
Bob Schirmer, FBS	Bob Turner, FBS
Bobbie Harris, COE	Bryan Harman, USS
Carl Larson, FBS	Cary Lopez, UIT
Darrin Robertson, FBS	Dean Church, FBS
Glendon Mitchell, FBS	James Parker, FBS
Jane Scott, FBS	Jayci Minjares, FBS
Jennifer Long-Pratt, FBS	Jenny Lind, ARCH
Jerry Basford, SA	John Levandowski, FBS
Josephine Rudd, FBS	Judy Chan, FBS
Julie Oyler, SOM	Kami McNeil, SOM
Karen Mara, ALZ	Ken Erickson, FBS
Kristina Bailey, CSBS	Laura Howat, FBS
Leslie Bigler, CMES	Linda Reed, HSC
Margo Bonnette, COH	Marjorie Goodrich, IA
Marv Hawkins, USS	Matt Hunter, COS
Michelle Addison, CFA	Nora Ishihara, KUED
Perry Hull, FBS	Sandy Gunderson, FBS
Shaun Delliskave, DFPM	Steve Allen, FBS
Yuka James, LAW	

Procurement

Procurement processes (historical, current and proposed future) were discussed. The hope is to have an electronic procurement process in the future with workflow.

Purchasing Policy Updates

With the recent changes in State Procurement Laws, the University has examined the current policies on purchasing. A proposal has been submitted to change the current seven policies to one policy and four rules.

Contracts Requiring Legal Review

It is very important that the Office of General Counsel review contract documents.

Looking Back at Fiscal Year 2013

Fiscal 2013 was a very eventful year. Some of the highlights of the year included:

- Leadership changes at both the University level and department levels.
- PeopleSoft Grants implementation
- Discontinuing the printing of Management Reports
- Evidence of Review implementation
- General Stores new storefront
- Sales Tax Tool implementation
- Budget System upgrade

Looking Ahead to Fiscal Year 2014

- Evidence of Review improvements
- Effort Distribution Report
- Increased focus on “Looking at Processes”
- Business Intelligence
- In depth F&A study

Next BPAG Meeting – August 9, 2013