Last Meeting Follow- up

An update was given on the Electronic Evidence of Review. Development and requirements are being worked on by ACS and FBS. Activity Management Reports will print until the Electronic Evidence of Review application is ready. Project Management Reports will only print until the end of the year, as they will be changing with the PAM implementation.

Park Building Elevator

The Park building elevator is being replaced. It will be out of service beginning Monday, July 16, 2012 through mid-September.

Audits on P-card Transactions

The P-Card application is changing. JP Morgan is requiring these changes for security purposes. It will contain three new fields:

- Country of citizenship for cardholder
- Home address for cardholder
- Date of Birth for cardholder
The state will be implementing changes to the Procurement Code on May 1, 2013. Splitting of Purchase Orders was discussed specifically. A handout of the upcoming changes was distributed. The state will be conducting audits to ensure compliance. It is important to have documentation on all purchases.

**Salary/Benefit Encumbrance**

The new Benefit Encumbrance Enhancement was demonstrated. See [July 9, 2012 news post](#) for more details of the Benefit Encumbrance Enhancement.

**Effort Payroll Re-allocations**

Presentation of data has been an important aspect of the PAM initiative. Issues with data that make it difficult to know the true financial picture of a department are:

- Data not presented in a format that helps
- Data is not timely
- Data is incomplete

Waiting until after the quarter is complete to re-allocate effort on projects through the PAR form contributes to these data issues. An application is being developed that should be ready to use in October, which will allow departments to re-allocate effort during the quarter instead of waiting until after quarter end to make these changes. Management Reports will be more accurate because the data will be more timely and accurate. A prototype of this application was demonstrated.

*Next BPAG Meeting – August 10, 2012*