

Business Process Advisory Group – January 14, 2011 – INSCC Room 110

Attending:

Bryan Harman, UIT	Carl Larson, FBS
Chuck Piele, AUDIT	Dave Bardsley, PHARM
Dean Church, FBS	Gary Gledhill, FBS
Jane Scott, FBS	Jason Burr, FBS
Jason Moeller, UIT	Jessica Stokes, UIT
John Arlen, FBS	John Levandowski, FBS
Leslie Bigler, CMES	Marilyn Burton, SOM
Marilyn Cox, FCS	Matt Hunter, FBS
Nola Lucke, FBS	Perry Hull, FBS
Rebecca Baggett, FBS	Sandy Hughes, BUD
Shari Zinik, COS	Steve Allen, FBS
Wanda Penovich, SOM	

Discussion

Several Topics were covered in an open discussion:

- CIS – Issues with CIS were communicated this week through a splash page on the CIS, the lifesaver on the FBS page and emails to those signed up with NotifyIT
- W2's will be printed on blank legal paper and stuffed in to envelopes instead of the heat sealed pre-printed forms in the past. Also, all funds spent on the W2 are being spent on campus.
- ABA (Annualized Base Amount) The ABA are now required on EPAF's.
- Project Administration and Management (PAM) Initiative – Huron has completed its study. We are still analyzing their recommendations. Four sub-committees have be created to review the recommendations in the following areas:
 - Reporting
 - Business Processes
 - Technology
 - Organizational
- e-Journal is going really well. Three more training sessions are being scheduled. An Excel Pilot group is forming.
- The latest ARRA report has been submitted.
- The State Transparency report will be submitted at the end of the month.
- A discussion about what is working well and what is not had good participation. These will be incorporated into a survey “coming soon”.

Next BPAG Meeting – February 11, 2011