

Business Process Advisory Group – February 13, 2015 – INSCC Room 110

Attending:

Ann Blanchard, UGS
Carl Larson, FBS
Chelsea Sharer, COE
Darrin Robertson, FBS
Dawn Atterbury, FBS
Erica Adamson, SCI
Gary Snow, FBS
Glendon Mitchell, FBS
Heidi Slack, FBS
Jane Scott, FBS
Jared Olney, PED
Jeri Schryver, ICSE
Jim Turner, EIHG
John Levandowski, FBS
Judy Chan, FBS
Kami McNeill, SOM
Katie Fotsch, FBS
Kelly Peterson, FBS
Kristy Green, CA
Margaret Tennat, DNEUR
MaryAnn Howard, SCI
Megan Warren, NURS
Natali Rajcevic, FBS
Parker Dougherty, LIB
Samantha Adams, FBS
Sandy Hughes, BUD
Scott Patten, FBS
Sue Wolfe, FBS
Tara Henderson, COE
Tran Trang, EHSL
Yuka James, LAW

Ann Buffington, ADM
Chalalai Charbsuwan, KUED
Craig Merritt, FBS
Dave Bardsley, PHARM
Dean Church, FBS
Frederick Hon, HU
Georgette Kimberly, FBS
Hedy Hu, FBS
James Steffan, MBM
Janet Ellingson, CHPC
Jennifer Long-Pratt, FBS
Jessica Little, FBS
Joan Gregory, EHSL
Joni Wigger, FBS
Julie Woodward, FBS
Karen Mara, ALZ
Kay Willden, BIOCH
Ken Erickson, FBS
Leslie Bigler, CMES
Marjorie Goodrich, IA
Matthew Castillo, CFA
Michelle Addison, FA
Niloofar Bakhti, EHSL
Runar Boman, FBS
Sandra Jones, UMFA
Sarah Elliott, IM
Stacey Oliver, FBS
Tanis Garcia, FBS
Todd Kapos, FBS
Utahna Miller, DESB



FBS Changes

Perry Hull is now the Project Manager for the **Procure to Pay** Initiative.

Scott Patten is now the Interim Manager of **Accounts Payable**.

Grants & Contracts Accounting has two new Grants Officers:

- Gary Snow - Accounting Specialist
- Stacey Oliver - Accounting Specialist

Going Paperless

The Pros and Cons of going paperless were discussed. e-PAR and USHOP are good examples of how going paperless can help with:

- Compliance improvement
- Transparency
- Data entry efficiency
- Global repository of data
- Chartfield Validation during data entry
- Easy to share documents

e-PAR

The e-PAR application is currently being developed. It will leverage the EDR application with the functionality to certify the PAR electronically. Pilot groups will be formed later in the Spring with a goal of a campus wide rollout in the Fall. [Click here](#) to see high level flowchart.

UShop

UShop was demonstrated from selecting an item to buy to receiving and paying for the item. Features include:

- UShop is searchable for an item
 - Selected items are added to a shopping cart
 - Ability to request items not found
- Use ChartFields to purchase items as an improvement over reallocating after the purchase.
- Approvals are the same as set up in the Granting Financial Authority application
- Requisitions are made in UShop (no more paper requisitions)

Next BPAG Meeting—April 10, 2015 (March BPAG cancelled)