Business Process Advisory Group – December 12, 2014 – INSCC Room 110

Attending:

Amy Fowler, KUER  Ann Blanchard, UGS
Anne Maxwell, FAO  Bob Mutz, ARCH
Bruce Neumann, UNP  Carl Larson, FBS
Chuck Piele, IA  Clint DeMill, GH
Craig Merritt, FBS  Dave Bardsley, PHARM
Dawn Atterbury, FBS  Dean Church, FBS
Dennis Laros PSYCH  Erika Speckart, FBS
Faith Jones, COE  Frederick Hon, HU
Glendon Mitchell, FBS  Jane Fong, SOM
Jane Scott, FBS  Jeanne Krogen, UIT
Jeff Johnson, FBS  Jennifer Long-Pratt, FBS
Jessica Chapman, NURS  Jeri Schryver, ICSE
Jessica Little, FBS  Jim Davis, FBS
Jim Turner, EIHG  John Levandowski, FBS
Julie Gerstner, COE  Julie Woodward, FBS
Kami McNeill, SOM  Kay Willden, BIOC
Kelly Peterson, FBS  Ken Erickson, FBS
Kevin Ballard, FBS  Kori Wetsel, FBS
Kristy Green, CA  Laura Howat, FBS
Leslie Bigler, CMES  Marcia Cook, CSME
Margaret Tennat, USTAR  Marilyn Burton, SOM
Marv Hawkins, USS  Mary Snow, USS
MaryAnn Howard, SCI  Matthew Castillo, CFA
Megan Warren, NURS  Natali Rajcevich, FBS
Niloofar Bakhti, EHSL  Pam Webb, FBS
Parker Dougherty, LIB  Rachel Staheli, NURS
Reena Pamarthi, FBS  Rob Phillips, ASUU
Runar Boman, FBS  Reena Pamarthi, FBS
Sally Petersen, FBS  Sandra Jones, UMFA
Sandy Drollinger, OBGYN  Sarah Elliott, IM
Scott Patten, FBS  Shelly Krugar, CPPA
Sue Cook, ME  Tanis Garcia, FBS
Todd Kapos, FBS  Tran Trang, EHSL
Wendy Speers, FBS  Yuka James, LAW
UShop

The UShop application is currently under development. A focus group this week was able to give input. An ‘alpha’ version of UShop was demonstrated. BPAG will be kept updated each month with the status of UShop.

FBS Changes

Steve Allen is retiring from the University of Utah after 34 years of service. A retirement celebration is being held on January 9, 2015. Click here for more information.

Todd Kapos has been promoted to Associate Director of General Accounting to replace Steve Allen effective January 1, 2015. Read the FBS News post for more information.

Kelly Peterson has been hired as new Manager of Tax Services and Payroll Accounting beginning December 1, 2014. Read the FBS News post for more information.

Sales Tax Changes

The University is exempt from paying state sales tax on its purchases. Many purchases are made by departments where sales tax is paid as part of the purchase. Beginning February 1, 2015, Accounts Payable will not reimburse Sales Tax paid (except for exceptions as noted in RuleR3-010A.) Read the FBS News post for more information.

Business Meal Payments

The PCard will be able to be used for Business Meal expenses under certain circumstances. Pcard applications and documentation on the PCard website have been updated to reflect the new rules. Click here for a copy of the presentation.

GCA Updates

Jessica Little and Samantha Adams have been promoted to the position of Grants Officer in Grants and Contracts Accounting.

Uncollected Accounts Receivable from private sponsors is too high. Departments can work with their GCA contacts and sponsors to help collect this revenue.

Supplier Gifts

A reminder about the state law of accepting gifts was discussed. Gifts greater than $10 cannot be accepted by individuals. Contact Glendon Mitchell in Purchasing with any questions.

Next BPAG Meeting—January 9, 2015