Last Meeting Follow-up

Performance Issues with EBT reports was discussed in June's BPAG. We are continuing to work on resolving this issue.
P2P (Procure to Pay)

The process by which items are purchased and paid for by the University has been analyzed the last couple of years by FBS and UIT. It was determined that this process needed to be improved. It is heavily paper based and labor intensive. Solutions were analyzed by the University and an outside vendor (SciQuest) was contracted as a partner to improve the P2P process. SciQuest works with hundreds of Universities successfully solving their P2P issues. Implementing the SciQuest solution should take one to one and a half years.

Granting Financial Authority

The Signature Card Project (see June’s BPAG) is now live. It is called Granting Financial Authority. A video overview was shown. Because of the simplicity of the application, a demonstration was not given. On Monday, BPAG members will be part of the GFA pilot group and will be sent 2 emails, one with a link to view the GFA Overview video and the second with a link to capture their signature using the GFA application. A follow-up email will be sent with a link to a survey to give feedback.

Small Business Vendor Fair and PCard Workshops

The University of Utah encourages departments to include small businesses in their procurement efforts. The Purchasing department is hosting a Small Business Fair at the Guesthouse giving departments an opportunity to meet with merchants in the community. In conjunction with the Small Business Fair the PCard department will be offering PCard Workshops during the Small Business Fair.

IPA PO’s

Make sure that IPA PO’s (or at least the PO#) are sent to Grants & Contracts Accounting in a timely manner. Having the IPA PO information makes the process of dealing with the VA easier.

Default Chartfields

Grants & Contracts Accounting has been contacting departments for default chartfields the last few months. Default Chartfields are rarely used but important to have when closing out projects.

Project Sponsors – 120+ days

Some project sponsors do not meet their obligations with the University of Utah. Knowing who these sponsors are will help when setting up new contracts. A web page has been set up explaining the concern. This page also has instructions on how to view the list.
Open Discussion

Scholarships – The longer you take to input your scholarships in the system, the longer it will take to pay. The Scholarship Office is creating training videos to be used instead of in person training. Please contact Cary Lopez in the Scholarship office (SSB 135) with any questions.

Next BPAG Meeting—September 12, 2014