

Business Process Advisory Group

October 14, 2016 – 9:00 to 11:00 AM – INSCC Room 110

Agenda

- Last Meeting Follow-up
- Contract Management software system announcement
- Shopper training for new PCard applicants
- Chip cards coming in November
- Sending invoices to AP
- Invoice Approvals
- LPOs are now just POs
- Print & Carry – Print POs for approved local suppliers.
- Manual Distribution
- Employee Reimbursements
- Open Discussion

Next BPAG Meeting – December 9, 2016