If you are a foreign individual, work on campus but have never been to Tax Services and completed paperwork to certify your tax status, please make an appointment to come in. You will need to bring your Passport, Visa and Social Security Number. We are located in the Park Building, Room 411. To make an appointment, call 801-581-5414 or email taylor.salaz@admin.utah.edu

The 2010 Tax Treaty Renewal will be held Thursday November 5 at the Union Saltair Room (2nd floor, west end) according to the schedule below. If you fail to come in and complete the paperwork, taxes will be withheld from your paycheck beginning in January of 2010. Any taxes withheld cannot be refunded by the University. This is available for individuals who have already been to the Tax Services Department and qualify for a tax treaty benefit.

You must bring your passport, visa and social security number with you when you come to renew your treaty. Also, if you would like a copy of your paperwork after it is complete, please bring a self-addressed, stamped envelope.

Treaty Renewal Schedule

Thursday November 5, 2009

Union Saltair Room

Chinese students-Last name beginning with letters A-H 1:00 pm
Chinese students-Last name beginning with letters J-Q 1:15 pm
Chinese students-Last name beginning with letters S-W 1:30 pm
Chinese students-Last name beginning with letters X-Z 1:45 pm
Chinese scholars (teachers & researchers) 2:00 pm
All other students & trainees 2:30 pm
All other scholars (teachers & researchers) 3:00 pm